

PERSON SPECIFICATION

UNIT: Community Involvement Unit

POSITION: Community Development Research Worker

The following requirements will be assessed by application form (AF) in the first instance and for shortlisted candidates by interview (I).

Criteria is either Essential (E) or Desirable (D)

Please make sure that you complete the application form with reference to these requirements.

EDUCATIONAL AND PROFESSIONAL QUALIFICATIONS

	Criteria	Assessed
A good standard of education, 'A' Level grades A to C, or higher education	E	AF
Knowledge of research methodologies and techniques	E	AF / I

SKILLS

Understanding of the challenges and constraints faced by voluntary sector managers	E	AF / I
Excellent organisational skills and the ability to manage and prioritise workload under pressure	E	AF / I
The ability to think creatively and use initiative to tackle problems and develop solutions	E	AF / I
Adaptability and productivity in the successful delivery of projects.	E	AF / I
Excellent written and face to face communication skills	E	AF / I
Good IT skills	E	AF
An awareness of working within diverse inner city communities	E	AF / I

EXPERIENCE & COMMITMENT

Minimum 12 months experience of work in delivering research projects	E	AF / I
Experience of organising meetings and events	E	AF / I
Experience of delivering training	D	AF / I
Cultural sensitivity and commitment to Aston-Mansfield's Equal Opportunities policy.	E	AF / I
Experience of work within a community building.	D	AF/I