

Person Specification for Youth Project Key Worker

PERSON SPECIFICATION

Educational requirements / Experience	Essential	Desirable
JNC or equivalent part time qualification	✓	
Significant youth work experience	✓	
Prepared to undertake an approved JNC training course (if required)	✓	
Skills and Abilities		
Management and supervision of staff	✓	
Effective communication skills including report writing		✓
Budget control and resource management		✓
Fundraising skills		✓
Experience of self management and setting objectives, monitoring and undertaking objective evaluation	✓	
Experience of networking and partnership work		✓
Experience		
The ability to effectively contribute as a team member to a larger centre staff team	✓	
Evidence of being an advocate for young people	✓	
Project management including target setting with a number of different teams and measuring outcomes		✓
Evidence of putting equal opportunities into action	✓	
Ability to establish and maintain effective working relationships with other members of staff	✓	
Knowledge		
An understanding of the role and opportunities of working within a large voluntary sector organisation		✓
Disposition		
Flexible with a sense of humour	✓	
A committed team player	✓	
Empathetic	✓	