



# Digital Innovation and Data Trustee Recruitment Pack



## Welcome

Aston-Mansfield is an established charity of long-standing, working to improve the lives of people living in the East End of London.

We work across Newham to create lasting change through an integrated model of support.

- Our youth programmes develop young leaders through our Changemakers and Young Facilitators projects.
- We work with children and families through our afterschool and holiday programmes with wraparound support.
- Our team of Community Connectors deliver individualised, one to one support that improve mental health and long-term life chances of our service users.
- The Fitter Finances Programme works to strengthen grass roots community organisations, helping them to build the resilience that allows their communities to thrive.
- Our Community Centre, located in the heart of Manor Park, provides a safe and welcoming space for community groups to deliver targeted activities and services to all who live and work in Newham.

We are looking to recruit four new Trustees to join the Aston-Mansfield/Aston-Mansfield Community Trust (AMCT) board. In particular, we would like to find people with:

1. **Digital** skills to help us improve our use of data and our impact in the digital sphere
2. **Fundraising** and grant application skills to help us increase our service delivery for the local community.
3. **Safeguarding** expertise to help our teams protect children, young people and adults at risk who engage with the charity's work
4. **Legal** expertise, particularly in charity law and property law

We are a Christian charity working with and for all faiths. We believe in supporting people to fulfil their potential, at work and at home, and have lives with meaning and contentment. Some of the families we support face challenging circumstances, many of the children attending our clubs have special education needs or fractured home lives and so look upon their time with us as a safe haven where they can relax and be themselves.

As a Trustee you can help us fulfil our ambitions for our young people and their families and our community, ensuring we provide good quality services in areas of most deprivation and need, helping the next generation to grow and prosper.

We can offer you a collegiate and welcoming environment, interesting work and the chance to feel you are making a meaningful contribution to our organisation and society. Board experience, albeit as a volunteer, can be very positive, offering career development not always available through our roles at work.

We hope you enjoy reading this Trustee Recruitment Pack and that our opportunities are of interest.

*Amanda Whiteford*

Chair of Trustees  
Aston-Mansfield



# About Us

## Our Vision

We want to see more children, young people and families in Newham and east London leading happy healthy lives, realising their potential and unlocking their ambition.

## Our Mission

Using an integrated and community focused approach we will make long-lasting change, offering opportunity, community and inspiration to children, families and young people in Newham and east London.

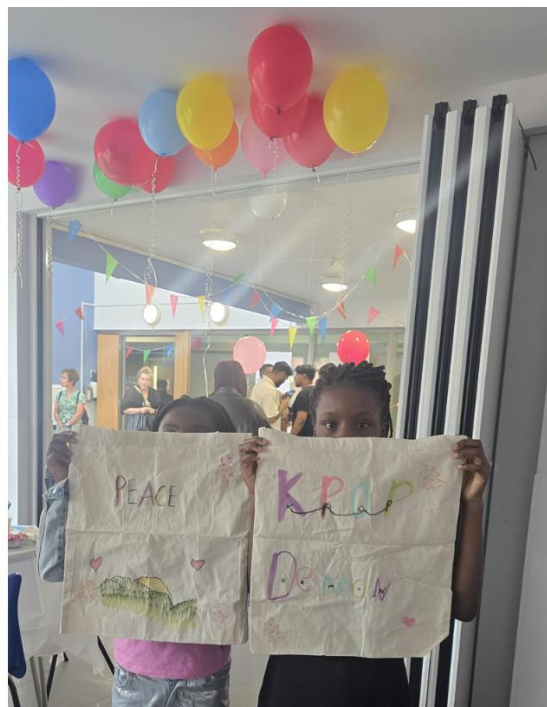
## Our Aspirations and Values

### We want our environment to be:

- Warm and welcoming, keeping everyone safe
- Based on mutual respect, with staff and volunteers who are trustworthy
- Inclusive, where everybody has a voice and is heard
- Honest: doing what we say we will, and communicating clearly and transparently
- One which is nurturing and supports people to grow

### We will

- Put children and young people first, and at the centre of what we do
- Support and encourage diversity and aim to treat everyone fair
- Strive to be connected to local communities



# Digital Innovation and Data Trustee

## Role Description

### Strategy

Aston-Mansfield is undertaking a strategic review to strengthen and diversify its community development offer across Newham and east London. Building on its strong track record, the charity is exploring how to broaden programmes and income streams in order to respond to emerging community needs, increase impact, and improve long term sustainability.

The review is in an exploratory phase, focused on identifying opportunities for growth across four core areas of delivery: children and transitional youth work, empowering young people, community development and capacity building, and community wellbeing. This evidence led approach prioritises community insight, collaboration across teams, and careful assessment of where new or enhanced provision will add most value.

### Overview of the role

We recognise that digital, data and emerging technologies have an increasing role to play in improving services, strengthening impact and supporting organisational sustainability. At the same time, we are at an early stage in developing our digital capability and want to take care to ensure it reflects our values and the realities of our organisation.

The digital innovation and data trustee will support the board and leadership team to build understanding, confidence and clarity about where and how digital approaches can genuinely improve outcomes for our service users and beneficiaries.

As we undertake a strategic review to diversify our services and strengthen long term sustainability, we are seeking a trustee with experience in digital, data or service innovation to help guide us through the next stage of our organisational development.

This is a strategic, discovery focused trustee role, not an operational or technical delivery position.

### Core Trustee Responsibilities

In common with all trustees, the digital innovation and data trustee will:

- Act in the best interests of Aston-Mansfield and further its charitable objects.
- Ensure the charity complies with charity law, regulatory requirements and good governance practice.
- Contribute actively to board meetings, strategy discussions and decision-making.
- Uphold and promote the organisation's values, including being, inclusive, respectful and collaborative.
- Provide appropriate support and constructive challenge to the CEO and senior leadership team.
- Safeguard the charity's reputation, financial sustainability, and long-term effectiveness.

## Digital and Data - Specific Responsibilities

### **Strategic Leadership & Oversight**

- Lead at board level, on digital development and innovation while maintaining collective trustee accountability.
- Support the board and senior leadership to explore how digital tools, systems and approaches could strengthen service delivery, organisational insight and operational effectiveness.
- Contribute to discussions about how digital development aligns with Aston-Mansfield's wider strategic direction and long-term sustainability.

### **Governance, Risk & Responsible Innovation**

- Support the board in considering digital-related risks and opportunities, including those connected to data management, cyber security and responsible use of technology.
- Provide insight on good governance practice relating to digital systems, data use and emerging technologies.
- Support the organisation in developing a thoughtful and proportionate approach to digital development that reflects its size, resources and values.

### **Support & Capacity Building**

- Act as a critical friend to the chief executive and senior leadership team as the organisation builds its digital capability.
- Encourage a whole-organisation understanding of how digital tools and data can support learning, service improvement and operational efficiency.
- Support the development of appropriate digital systems and approaches that strengthen organisational learning and insight.

## **Insight, Influence & Learning**

- Bring external insight into digital innovation, data use and service development from other sectors or organisations.
- Help the board stay informed about relevant digital trends, opportunities and challenges affecting charities and community organisations.
- Use professional knowledge and networks, where appropriate, to support learning and exploration of potential digital partnerships or collaborations.

## **Person specification**

### **Essential**

- Significant experience relevant to digital development, data, technology, service innovation or digital transformation, with the ability to contribute at a strategic level.
- Strong understanding of how digital tools and data can support organisations to improve services and impact.
- Strategic thinking skills, sound independent judgement and the confidence to challenge constructively.
- Commitment to Aston-Mansfield's mission, values and beneficiaries.
- Understanding and acceptance of the legal duties and responsibilities of trusteeship.
- Ability to work effectively as part of a board and build trusted relationships with senior staff.
- A willingness to devote the necessary time and effort to their duties as a trustee

### **Desirable**

- Experience supporting organisations through digital change, transformation or systems development.
- Experience of digital innovation within the charity, public or community sector.
- Knowledge of data governance, information management or cyber security.
- Experience of digital service design or using technology to improve user experience and accessibility.
- Experience of digital approaches that strengthen community engagement or service delivery.

## Time Commitment

- The role typically requires around one to two days per month across the year (including preparation for meetings), with a little additional time during the initial induction period while getting up to speed.
- Five board meetings per year (one virtual, four in person). Trustees should try to attend in person most of the time. One in person board away day per year.
- Appointments are usually for a term of three years with the possibility of a three year extension followed by a 1 year final term by mutual agreement, up to a maximum term of seven years.
- We welcome the support of our trustees in participating and engaging in external events and networking to represent and promote the charity, where possible.

## Safeguarding and Eligibility

- Subject to enhanced DBS check.
- Trustees must uphold confidentiality and professional conduct.

We want to create more diverse boards, and in particular would welcome applications from women and people from a minority ethnic background.

We particularly welcome applications from people who have a local connection to Newham.

## To Apply

If you are interested in the role, please apply via:

<https://reachvolunteering.org.uk/opp/digital-innovation-data-trustee>

**Closing Date: Monday 13th April 2026**

