



# Fundraising & Partnerships Trustee Recruitment Pack



## Welcome

Aston-Mansfield is an established charity of long-standing, working to improve the lives of people living in the East End of London.

We work across Newham to create lasting change through an integrated model of support.

- Our youth programmes develop young leaders through our Changemakers and Young Facilitators projects.
- We work with children and families through our afterschool and holiday programmes with wraparound support.
- Our team of Community Connectors deliver individualised, one to one support that improve mental health and long-term life chances of our service users.
- The Fitter Finances Programme works to strengthen grass roots community organisations, helping them to build the resilience that allows their communities to thrive.
- Our Community Centre, located in the heart of Manor Park, provides a safe and welcoming space for community groups to deliver targeted activities and services to all who live and work in Newham.

We are looking to recruit four new Trustees to join the Aston-Mansfield/Aston-Mansfield Community Trust (AMCT) board. In particular, we would like to find people with:

1. **Digital** skills to help us improve our use of data and our impact in the digital sphere
2. **Fundraising** and grant application skills to help us increase our service delivery for the local community.
3. **Safeguarding** expertise to help our teams protect children, young people and adults at risk who engage with the charity's work
4. **Legal** expertise, particularly in charity law and property law

We are a Christian charity working with and for all faiths. We believe in supporting people to fulfil their potential, at work and at home, and have lives with meaning and contentment. Some of the families we support face challenging circumstances, many of the children attending our clubs have special education needs or fractured home lives and so look upon their time with us as a safe haven where they can relax and be themselves.

As a Trustee you can help us fulfil our ambitions for our young people and their families and our community, ensuring we provide good quality services in areas of most deprivation and need, helping the next generation to grow and prosper.

We can offer you a collegiate and welcoming environment, interesting work and the chance to feel you are making a meaningful contribution to our organisation and society. Board experience, albeit as a volunteer, can be very positive, offering career development not always available through our roles at work.

We hope you enjoy reading this Trustee Recruitment Pack and that our opportunities are of interest.

*Amanda Whiteford*

Chair of Trustees  
Aston-Mansfield



# About Us

## Our Vision

We want to see more children, young people and families in Newham and east London leading happy healthy lives, realising their potential and unlocking their ambition.

## Our Mission

Using an integrated and community focused approach we will make long-lasting change, offering opportunity, community and inspiration to children, families and young people in Newham and east London.

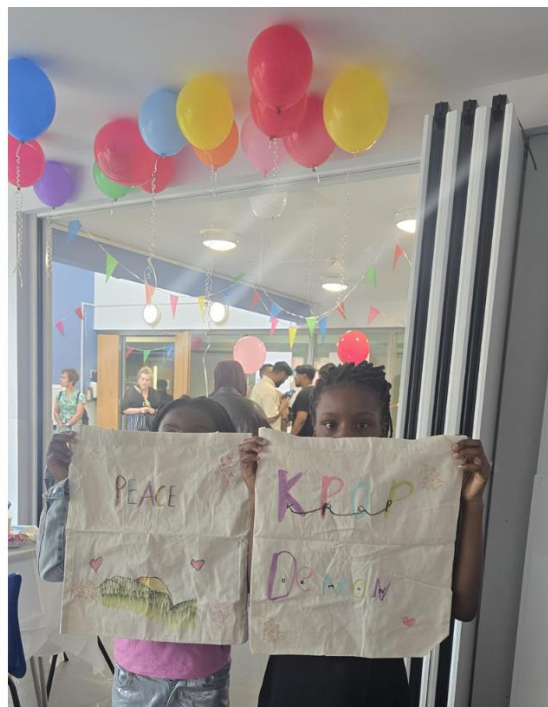
## Our Aspirations and Values

### We want our environment to be:

- Warm and welcoming, keeping everyone safe
- Based on mutual respect, with staff and volunteers who are trustworthy
- Inclusive, where everybody has a voice and is heard
- Honest: doing what we say we will, and communicating clearly and transparently
- One which is nurturing and supports people to grow

### We will

- Put children and young people first, and at the centre of what we do
- Support and encourage diversity and aim to treat everyone fair
- Strive to be connected to local communities



# Fundraising and Partnerships Trustee

## Role Description

### Strategy

Aston-Mansfield is undertaking a strategic review to strengthen and diversify its community development offer across Newham and East London. Building on its strong track record, the charity is exploring how to broaden programmes and income streams in order to respond to emerging community needs, increase impact, and improve long term sustainability.

The review is in an exploratory phase, focused on identifying opportunities for growth across four core areas of delivery: children and transitional youth work, empowering young people, community development and capacity building, and community wellbeing. This evidence led approach prioritises community insight, collaboration across teams, and careful assessment of where new or enhanced provision will add most value.

### Overview of the Role

The Fundraising and Partnerships Trustee provides strategic leadership, oversight and challenge to support the development of a strong, ethical and sustainable approach to fundraising, partnerships and income generation at Aston-Mansfield.

Working as part of the Board of Trustees, the Fundraising and Partnerships Trustee helps keep fundraising as a priority at board level, aligned with the charity's mission and strategy, and delivered within a robust governance and compliance framework. While taking a lead role on fundraising partnership development at board level, the trustee operates within the collective responsibility of the Board.

This is a strategic governance role, not an operational fundraising post.



## Core Trustee Responsibilities

In common with all trustees, the Fundraising and Partnerships Trustee will:

- Act in the best interests of Aston-Mansfield and further its charitable objects.
- Ensure the charity complies with charity law, regulatory requirements and good governance practice.
- Contribute actively to Board meetings, strategy discussions and decision-making.
- Uphold and promote the organisation's values, including being, inclusive, respectful and collaborative.
- Provide appropriate support and constructive challenge to the CEO and senior leadership team.
- Safeguard the charity's reputation, financial sustainability and long-term effectiveness.

## Fundraising and Partnerships – Specific Responsibilities

### **Strategic Leadership & Oversight**

- Lead, at Board level, on fundraising and partnership development strategy while maintaining collective trustee accountability.
- Support the Board and senior leadership to develop and oversee a comprehensive, realistic and diversified fundraising and partnerships strategy.

### **Governance, Compliance & Risk**

- To advise the CEO and leadership team on how they ensure fundraising activity is legal, ethical and compliant with relevant regulation, including Charity Commission guidance, Fundraising Regulator standards and GDPR.
- Support the Board in identifying and managing fundraising related risks, particularly where new or ambitious income streams are proposed.
- Help develop and support CEO with appropriate policies, controls, reporting and assurance are in place.

### **Support & Capacity Building**

- Act as a critical friend to the Chief Executive, Fundraising & Communications Manager and Development Manager, providing strategic support, advice and constructive challenge.

- Encourage the development of strong fundraising systems, processes and people, recognising fundraising as a whole organisation responsibility.

### **Insight, Influence & Advocacy**

- Bring external insight into fundraising and partnership development best practice, trends and innovation.
- Use professional knowledge and networks, where appropriate, to support relationship building and opportunity development (without obligation to fundraise personally).

## **Person Specification**

### **Essential**

- Significant experience relevant to fundraising, income generation, partnerships or business development, with the ability to contribute at a strategic level.
- Strong understanding of the fundraising environment and the challenges faced by small to medium sized charities.
- Strategic thinking skills, sound independent judgement and the confidence to challenge constructively.
- Commitment to Aston-Mansfield's mission, values and beneficiaries.
- Understanding and acceptance of the legal duties and responsibilities of trusteeship.
- Ability to work effectively as part of a board and build trusted relationships with senior staff.
- A willingness to devote the necessary time and effort to their duties as a Trustee

### **Desirable**

- Experience of charity fundraising, including trusts and foundations, corporate partnerships, individual or philanthropic giving.
- Experience of income diversification, organisational growth or change.
- Knowledge of charity governance, regulation and risk management.
- Knowledge of the public sector commissioning landscape, including experience of preparing for and responding to larger scale government or public sector tenders.
- Experience of place based commissioning and neighbourhood models of integrated service provision, supporting the organisation to position itself within local systems including NHS and local authorities.

### **Time Commitment**

- The role typically requires around one-two days per month across the year (including preparation for meetings), with a little additional time during the initial induction period while getting up to speed.

- Five board meetings per year (one virtual, four in person). Trustees should try to attend in person most of the time. One in person Board Away Day per year.
- Appointments are usually for a term of three years with the possibility of a three year extension followed by a 1 year final term by mutual agreement up to a maximum term of seven years.
- We welcome the support of our trustees in participating and engaging in external events and networking to represent and promote the charity, where possible.

### **Safeguarding and Eligibility**

- Subject to Enhanced DBS check.
- Trustees must uphold confidentiality and professional conduct.

We want to create more diverse boards, and in particular would welcome applications from women and people from a minority ethnic background.

We particularly welcome applications from people who have a local connection to Newham.

### **To Apply**

If you are interested in the role, please apply via <https://reachvolunteering.org.uk/opp/fundraising-partnerships-trustee>

**Closing Date: Monday 13th April 2026**

