



Safeguarding Trustee Recruitment Pack



Welcome

Aston-Mansfield is an established charity of long-standing, working to improve the lives of people living in the East End of London.

We work across Newham to create lasting change through an integrated model of support.

- Our youth programmes develop young leaders through our Changemakers and Young Facilitators projects.
- We work with children and families through our afterschool and holiday programmes with wraparound support.
- Our team of Community Connectors deliver individualised, one to one support that improve mental health and long-term life chances of our service users.
- The Fitter Finances Programme works to strengthen grass roots community organisations, helping them to build the resilience that allows their communities to thrive.
- Our Community Centre, located in the heart of Manor Park, provides a safe and welcoming space for community groups to deliver targeted activities and services to all who live and work in Newham.

We are looking to recruit four new Trustees to join the Aston-Mansfield/Aston-Mansfield Community Trust (AMCT) board. In particular, we would like to find people with:

1. **Digital** skills to help us improve our use of data and our impact in the digital sphere
2. **Fundraising** and grant application skills to help us increase our service delivery for the local community.
3. **Safeguarding** expertise to help our teams protect children, young people and adults at risk who engage with the charity's work
4. **Legal** expertise, particularly in charity law and property law

We are a Christian charity working with and for all faiths. We believe in supporting people to fulfil their potential, at work and at home, and have lives with meaning and contentment. Some of the families we support face challenging circumstances, many of the children attending our clubs have special education needs or fractured home lives and so look upon their time with us as a safe haven where they can relax and be themselves.

As a Trustee you can help us fulfil our ambitions for our young people and their families and our community, ensuring we provide good quality services in areas of most deprivation and need, helping the next generation to grow and prosper.

We can offer you a collegiate and welcoming environment, interesting work and the chance to feel you are making a meaningful contribution to our organisation and society. Board experience, albeit as a volunteer, can be very positive, offering career development not always available through our roles at work.

We hope you enjoy reading this Trustee Recruitment Pack and that our opportunities are of interest.

Amanda Whiteford

Chair of Trustees
Aston-Mansfield



About Us

Our Vision

We want to see more children, young people and families in Newham and east London leading happy healthy lives, realising their potential and unlocking their ambition.

Our Mission

Using an integrated and community focused approach we will make long-lasting change, offering opportunity, community and inspiration to children, families and young people in Newham and east London.

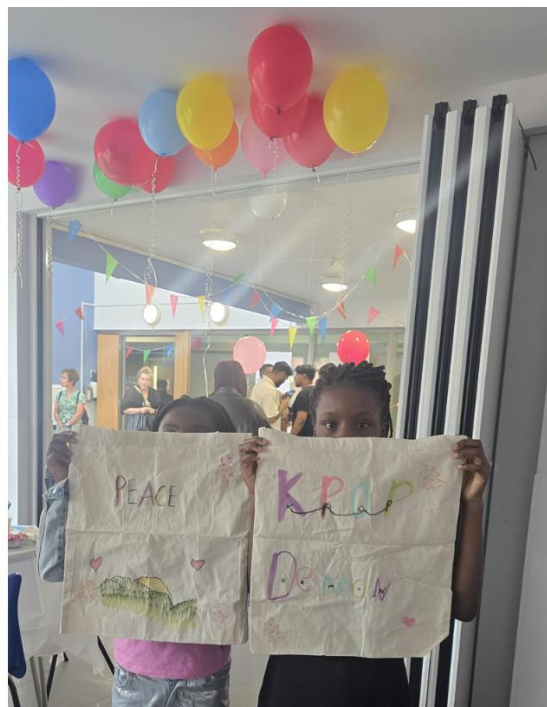
Our Aspirations and Values

We want our environment to be:

- Warm and welcoming, keeping everyone safe
- Based on mutual respect, with staff and volunteers who are trustworthy
- Inclusive, where everybody has a voice and is heard
- Honest: doing what we say we will, and communicating clearly and transparently
- One which is nurturing and supports people to grow

We will

- Put children and young people first, and at the centre of what we do
- Support and encourage diversity and aim to treat everyone fair
- Strive to be connected to local communities



Safeguarding – Role Description

Strategy

Aston-Mansfield is undertaking a strategic review to strengthen and diversify its community development offer across Newham and East London. Building on its strong track record, the charity is exploring how to broaden programmes and income streams in order to respond to emerging community needs, increase impact, and improve long term sustainability.

The review is in an exploratory phase, focused on identifying opportunities for growth across four core areas of delivery: children and transitional youth work, empowering young people, community development and capacity building, and community wellbeing. This evidence led approach prioritises community insight, collaboration across teams, and careful assessment of where new or enhanced provision will add most value.

Overview of the Role

This role will work in close partnership with the organisation's existing Safeguarding Trustee, strengthening collective oversight and providing strategic leadership on safeguarding across Aston-Mansfield. They will support the Board in fulfilling its collective responsibility to protect children, young people and adults at risk who engage with the charity's work.

Working closely with the Chair, CEO, Co-Safeguarding Trustee and Designated Safeguarding Lead (DSL), the Safeguarding Trustee champions a proactive safeguarding culture rooted in accountability, learning and continuous improvement.

This is a governance role and does not involve operational case management.

Core Trustee Responsibilities

In common with all trustees, the Safeguarding Trustee will:

- Act in the best interests of Aston-Mansfield and further its charitable objects.
- Provide oversight of the charity's compliance with charity law, regulatory requirements and good governance practice.
- Contribute actively to Board meetings, strategy discussions and decision-making.

- Uphold and promote the organisation's values, including being, inclusive, respectful and collaborative.
- Provide appropriate support and constructive challenge to the CEO and senior leadership team.
- Safeguard the charity's reputation, financial sustainability and long-term effectiveness.

Safeguarding Specific Responsibilities

Strategic Leadership & Oversight

- Lead, alongside the existing Safeguarding Trustee, the Board's oversight of safeguarding responsibilities, recognising this is a collective duty.
- Promote and support the routine consideration of safeguarding within strategy, risk management and decision making.

Governance, Compliance & Risk

- Oversee regular review and Board approval of safeguarding policies and procedures.
- Seek assurance that safeguarding arrangements comply with legislation and Charity Commission guidance.
- Oversee safeguarding and associated risks are appropriately reflected in the organisational risk register.
- Provide assurance that serious safeguarding incidents are escalated and reported appropriately.

Monitoring, learning and improvement

- Oversight of safeguarding reports focusing on themes, trends and learning.
- Monitor and challenge how learning from incidents, audits and case reviews is embedded into organisational improvement.
- Recommend independent reviews or audits where appropriate.

Culture, capability and accountability

- Champion a strong safeguarding culture where concerns can be raised safely and all staff and volunteers receive appropriate safeguarding training

- Support trustee understanding and training on safeguarding.
- Act as a visible advocate for safeguarding at Board level.

Escalation and support

- Provide a governance-level escalation route for concerns about safeguarding systems or responses.
- Work with the Chair, CEO, Existing Safeguarding Trustee and DSL on governance responses to serious safeguarding matters.

Person Specification

Essential

- Significant experience related to the safeguarding of children and vulnerable adults.
- Strategic oversight capability and sound judgement.
- Ability to communicate clearly and provide leadership to the Board on safeguarding matters.
- Strategic thinking skills, sound independent judgement and the confidence to challenge constructively.
- Commitment to Aston-Mansfield's mission, values and beneficiaries.
- Understanding and acceptance of the legal duties and responsibilities of trusteeship.
- Ability to work effectively as part of a board and build trusted relationships with senior staff.
- A willingness to devote the necessary time and effort to their duties as a Trustee

Desirable

- Trustee or governance experience.
- Familiarity with Charity Commission safeguarding guidance.

Time Commitment

- The role typically requires around one day per month across the year (including preparation for meetings), with a little additional time during the initial induction period while getting up to speed.

- Five board meetings per year (one virtual, four in person). Trustees should try to attend in person most of the time. One in person Board Away Day per year.
- Appointments are usually for a term of three years with the possibility of a three year extension followed by a 1 year final term by mutual agreement up to a maximum term of seven years.
- We welcome the support of our trustees in participating and engaging in external events and networking to represent and promote the charity, where possible.

Safeguarding and Eligibility

- Subject to Enhanced DBS check.
- Trustees must uphold confidentiality and professional conduct.

We want to create more diverse boards, and in particular would welcome applications from women and people from a minority ethnic background.

We particularly welcome applications from people who have a local connection to Newham.

To Apply

If you are interested in the role, please apply via:

<https://reachvolunteering.org.uk/opp/trustee-safeguarding-experience-4>

Closing Date: Monday 13th April 2026

